

BLOXHAM PARISH COUNCIL

WEDNESDAY 23 JUNE 2021

Clerk & Responsible Financial Officer
Theresa Goss
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Middleton Cheney
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16 June 2021

Dear Councillor,

An advisory meeting of the Parish Council will be held on Zoom on **Wednesday 23 June 2021 at 7.30pm** to consider the business set out in the Agenda below and you are invited to attend.

The District Councillors Mike Bishop, Andrew McHugh and Adam Nell and County Councillor Kieron Mallon are also invited to attend.

The Zoom joining details are as follows:

<https://us02web.zoom.us/j/89363059096?pwd=M0Fvc1NOcnFOMVZUQnl3L0M5UWRxdz09>

Meeting ID: 893 6305 9096

Passcode: 632774

Members of the public are invited to attend the meeting, however please note that this will be for the purposes of viewing the meeting only and public participation will only be permitted during the Open Forum. The 3 minute public speaking rule, as per the Parish Council's Standing Orders, will apply.

T.Goss
Clerk to the Parish Council

A G E N D A

1. **Welcome/Recording of Meetings** – To welcome Councillors and the public to the meeting and advise on the procedure for the recording of meetings.
7:30pm
2. **Apologies for absence** - To receive any apologies for absence from the meeting.

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

7:30pm

3. **Declarations of Interest**

- (a) *To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.*
- (b) *To consider any Dispensation Requests received by the Parish Clerk and not previously considered.*

Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.

7:30pm – 7:35pm

4. **Minutes** - To confirm the minutes of the meetings held on 7 June 2021. **(Attached)**

7:35pm – 7:40pm

5. **Matters Arising** - To discuss any issues arising from the minutes of 7 June 2021.

7:40pm – 7:45pm

6. **Chairman's Announcements**

7:45pm – 7:50pm

7. **Open Forum** - Residents of the village are invited to raise any items which concern the Parish.

7:50pm – 8:00pm

8. **Reports from County and District Councillors** - To receive reports from the Bloxham County Councillor and District Councillors.

8:00pm – 8:10pm

9. **Planning**

- i) Results of Planning Applications – To note decisions made by Cherwell District Council since the last meeting of the Parish Council. **(Report to follow)**
- ii) Planning Applications - To consider the following planning applications:
- 21/00725/F, Garden Lee Cottage, Chapel Street, Bloxham - Erection of timber framed building in garden
 - 21/01233/LB, The Old Manor, Little Bridge Road, Bloxham - Re-modelling single storey rear corridor extension; conversion of store to create artists studio; replacement of existing garage/workshop
 - 21/01824/LB, Little Bennetts, Rose Bank, Bloxham - Installation of secondary double glazing to 9 windows to improve thermal performance and reduce noise from adjacent road

Plans can be viewed at <https://www.cherwell.gov.uk/info/115/planning/443/see-or-comment-on-a-planning-application23as>

8:10pm – 8:30pm

10. **Environment/Village Matters**

- i) Bloxham School Masterplan – To discuss the Bloxham School Masterplan.
- ii) Community Payback Scheme – To discuss whether Bloxham should submit a project to the Government's 'Community Payback' Scheme. <https://www.gov.uk/nominate-community-payback-project>
- iii) Community Speedwatch Scheme – To discuss establishing a Community Speedwatch Scheme in Bloxham. **(Report to follow)**

- iv) Refuse and Recycling Bins – To discuss the issue of refuse and recycling bins being left on the highway after emptying. **(Report to follow)**
- v) Public Right of Way – To discuss the Public Right of Way which runs behind the Dewey Sports Field. **(Report to follow)**
- vi) Grass Cutting – To discuss a request from Bloxham Biodiversity Group to include further areas of the village, which will remain unmown, in addition to the three areas previously agreed by the Parish Council. **(Report to follow)**
- vii) Hedgehog Signs – To discuss erecting hedgehog warning sign in the village. **(Report to follow)**
8:30pm – 9:00pm

11. **Financial Matters**

- i) Income and Accounts for Payment - To note the income since the last meeting and to approve the accounts for payment. **(Report to follow)**
9:00pm – 9:05pm

12. **Parish Council Matters**

- i) Vacancies – To consider applications for co-option onto the Parish Council.
- ii) Drop-in and Chat – To confirm that the Drop-In and Chat sessions will commence on Saturday 10 July 2021, 1030am to 1130am.
9:05pm – 9:10pm

13. **Correspondence** – Items of correspondence will be circulated to members. **9:10pm**

14. **Public and Press** – To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting for items numbered 15, 16, 17 & 18 on the grounds that it could involve the likely disclosure of private and confidential information.
9:10pm

15. **Tree Works in Greens Garth** – To approve a quote for works to a tree in Greens Garth. **(Report to follow)**
9:10pm – 9:15pm

16. **Toddler Slide at Jubilee Park** – To approve a quote for replacement/repair work to the toddler slide at Jubilee Park. **(Report to follow)**
9:15pm – 9:20pm

17. **Swings at Bloxham Recreation Ground** – To approve a quote for works to the swings at Bloxham Recreation Ground. **(Report to follow)**
9:20pm – 9:25pm

18. **Jubilee Hall Project** – To receive an update on the project.
9:25pm – 9:30pm

19. **Meeting Dates** – Future meeting dates for Bloxham Parish Council are stated below. They will commence at 7.30pm and will be held on Zoom until further notice. Please contact the Clerk for the joining details.

- Monday 5 July 2021
- Tuesday 20 July 2021
- Monday 2 August 2021
- Monday 6 September 2021

- Tuesday 21 September 2021

9:30pm

20. **Items for the Future Agendas/Items of Information**

- The Gogs Tree works for Monday 6/9/2021
- Co-option Procedure (Sept 2021)
- Vehicle Activated Sign (VAS) A361
- St Mary's Church Yard – Burial space
- New bench in Gascoigne Way
- Parish Council Responsibilities/Appointments to Other Bodies
- Christmas Tree Festival 2021
- Memorial Tree for Geoff Mollard
- 'The Queen's Green Canopy' – To consider a request from the Jubilee Park Management Committee to plant trees in Jubilee Park as part of Her Majesty The Queen's Platinum Jubilee celebrations.

9:30pm

Councillors are asked to note that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & safety and Human Rights.

Parish Council 'Drop-in and Chat' Sessions are usually held on second Saturday of the month, at the Ex-Serviceman's Hall from 10.30am to 11.30am. Residents are invited along to meet their Parish Councillors and discuss any items affecting the village.

Next Session: Saturday 10 July 2021

All reports and minutes are available on the Parish Council website www.bloxhamparishcouncil.co.uk